

Nevada Secretary of State Francisco V. Aguilar



How To Guide – FDS Reports

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FDS Reports - Who is required to file?

A Financial Disclosure Statement (FDS) is required to be filed with the Secretary of State by all state and local Elected officials and Appointed public officers by January 15 of each year they are in office. Failure to file such a form may result in a civil penalty. [NRS 281.581(3)].

Judges and judicial candidates are required to file a FDS with the Administrative Office of the Court (AOC).

There are three types of Financial Disclosure Statements:

- Annual
- Appointment
- Candidate

ANNUAL FDS

Campaign Finance Reporting Requirements

- The ANNUAL FDS is due not later than January 15th and covers the preceding calendar year (NRS 281.559(1)(b) & NRS 281.561(1)(b)). This must be filed by the following public officers:
- All public officers holding an elected office, regardless of salary
- All public officers holding a non-elected office and whose annual salary is \$6,000 or more
- All state legislators

APPOINTMENT FDS

Campaign Finance Reporting Requirements

- The APPOINTMENT FDS is due not later than thirty (30) days after the public officer's date of appointment (NRS 281.559(1)(a)). This must be filed by the following public officers:
- All public officers appointed to an elected office who are entitled to receive \$6,000 or more annually
- All appointments to the state Legislature
- All public officers appointed to fill the unexpired term of an elected or appointed public officer



CANDIDATE FDS

Campaign Finance Reporting Requirements

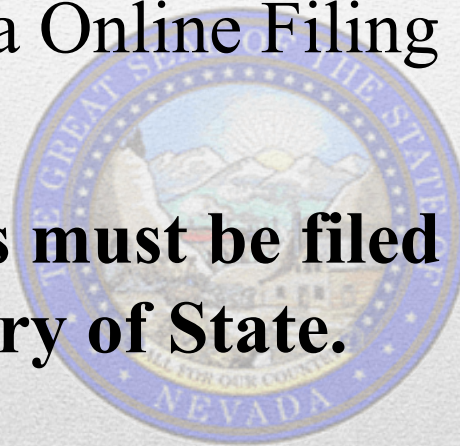
- The CANDIDATE FDS is due not later than ten (10) days after the end of candidate filing and covers the preceding calendar year plus January 1 of the current year through the last date of candidate filing (NRS 281.561(1)(a)). This must be filed by the following public officers:
- All candidates seeking public office who are entitled to receive \$6,000 or more annually
- All candidates for the office of state Legislator
- All public officers previously elected to the office they are serving (e.g. incumbents) regardless of salary

Where do I File?

NVSOS.GOV

Aurora Online Filing System

**All FDS Reports must be filed electronically
with the Secretary of State.**



(NRS 294A.120; 294A.200; 294A.3733)

SOS Website



How to File an FDS Report

1. Access the Secretary of State's website at: www.nvsos.gov
2. Select the Campaign Finance blue button (left side of screen)
3. You will be directed to the "AURORA Campaign Finance Disclosure" page
4. Click on: Login to File Reports
5. Enter your email and password
6. Click on "File A Report" blue button and on the next page click "Financial Disclosure Statement"
7. A listing will appear. Click the button next to the FDS report you need to file (nothing happens so scroll down on the page)
8. Make sure your contact information is correct. Answer two mandatory questions (length of residence and length of residence in district) and click Save and Proceed.
9. This will bring up the report. Follow prompts to file.

Choose Report Type



Last time you logged in: 4/30/2021 4:12:06 PM

 **AURORA**
Campaign Finance Disclosure

[My Filings](#) | [FAQ](#) | [Edit Personal Info](#) | [Change Password](#) | [Logout](#)

[Report Search](#)

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Select the type of report to file:

<input type="radio"/>	Contributions & Expenses Report
<input checked="" type="radio"/>	Financial Disclosure Statement

[Proceed](#)



Select Report



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Create New Financial Disclosure Statement

Select the reporting period you are filing:

Filing Year 2021

☒ 2021 Annual Financial Disclosure - Due 01/15/2021 Period: Jan 01, 2020 - Dec 31, 2020

☐ 2021 Appointment Financial Disclosure - Due 30 Days After Appointment Period: Jan 01, 2020 - Dec 31, 2020

☐ 2021 Candidate Financial Disclosure - Due 02/15/2021 Period: Jan 01, 2020 - Apr 12, 2021

Filing Year 2020



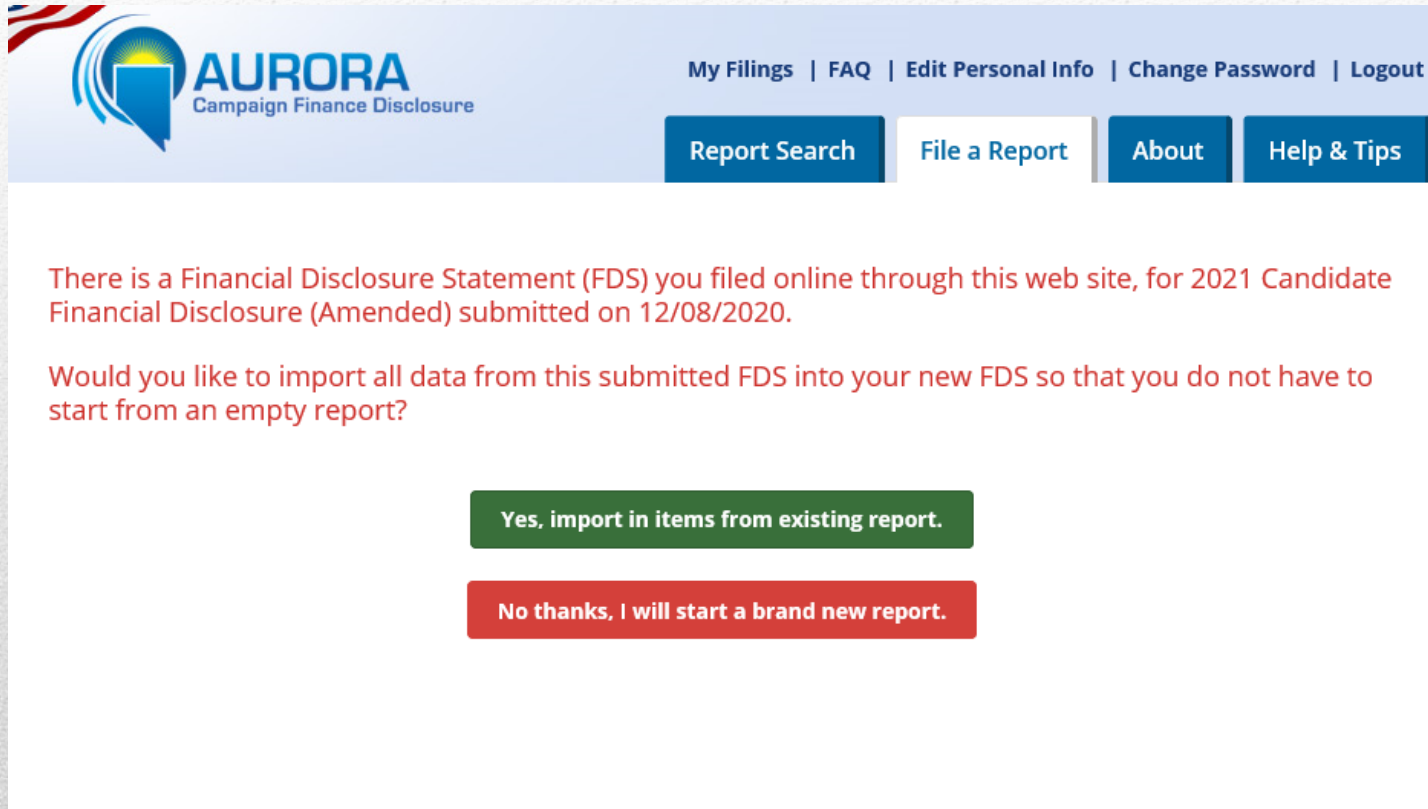
Answer Mandatory Questions

Filer Information *Required

Name	Kris Rhynes
Address *	<input type="text" value="101 N Carson"/>
Zip Code *	<input type="text" value="89701"/>
City *	<input type="text" value="Carson City"/>
Mailing State *	<input type="text" value="NV"/>
Email *	<input type="text" value="rhynesk@sos.nv.gov"/>
Phone	<input type="text"/>
Length of Residence in NV *	<input type="text"/> (whole years, rounded up)
Length of Residence in District Where Registered to Vote *	<input type="text"/> (whole years, rounded up)

Save & Proceed

Importing Previous FDS



The screenshot shows the AURORA Campaign Finance Disclosure website interface. At the top left is the AURORA logo with the text "AURORA Campaign Finance Disclosure". To the right of the logo are links: "My Filings | FAQ | Edit Personal Info | Change Password | Logout". Below these links are four buttons: "Report Search", "File a Report", "About", and "Help & Tips". The main content area displays a message in red text: "There is a Financial Disclosure Statement (FDS) you filed online through this web site, for 2021 Candidate Financial Disclosure (Amended) submitted on 12/08/2020." Below this message is another red text prompt: "Would you like to import all data from this submitted FDS into your new FDS so that you do not have to start from an empty report?". At the bottom of the prompt are two buttons: a green button labeled "Yes, import in items from existing report." and a red button labeled "No thanks, I will start a brand new report."

If you have previously filed an FDS, this page will appear. Click the green button to import previous information, you can edit within the new report.

12

Section One of FDS

Financial Disclosure Statement *Un-Submitted*

Report and Contact Information

Report	2021 Annual Financial Disclosure	Due Date	1/15/2021
Report Period	Jan 01, 2020 - Dec 31, 2020	Filed	Not Filed
Filer Name	Kris Rhynes	Email	rhynesk@sos.nv.gov
Address	101 N Carson, Carson City, NV, 89701	Phone	
NV Residency	10 years	District	10 years
		Residency	

SECTION 1 (Information about your public office): List all public offices for which this financial disclosure statement is required [NRS 281.571 (8)]. Please indicate **why** you are filing this form by choosing the appropriate box below. [Help?](#)



- **ANNUAL FILING:** Filed by elected and appointed officers (*if required*) no later than January 15th each year.
- **CANDIDATE FILING:** Filed by candidates for public office no later than the 10th day after the last day to qualify as a candidate.

TYPE OF FILING (check one):

☒ **Annual**

☐ **Candidate**

[Change](#)

Edit	TITLE OF PUBLIC OFFICE AND NAME OF GOVERNMENT (Include the title of the office you hold or are seeking, and the name of the entity that employs this position e.g. 'City Manager', 'City of XYZ')	Elected (E), or Candidate running for office (C)	Is this position entitled to annual compensation of \$6,000 or more?	Amount of compensation received annually	Date elected or appointed	Delete
	Elko Commissioner	E	Yes	\$6,000.00	11/4/2020	



Section one of the FDS report is the most important section to input public officer information and to keep it current.

Sections 2, 3, & 4 of FDS

SECTION 2 (Sources of Income): List each source of your income (in addition to any source listed in Section 1), or that of any member of your household who is 18 years of age or older. [NRS 281.571(2)]: [Help?](#)

Edit	SOURCES OF INCOME	Self	HouseHoldMember	Delete
None				

Add New Record

SECTION 3 (Real Property): List specific location and particular use of all real estate (other than personal residence): **(a)** in which you or a member of your household has a legal or beneficial interest; **(b)** the fair market value of which is \$2,500 or more; and **(c)** which is located in this state or an adjacent state [NRS 281.571(3)]: [Help?](#)

Edit	SPECIFIC LOCATION (Address, City, State)	PARTICULAR USE (Rental, Vacation, Land etc.)	Delete
None			

Add New Record

SECTION 4 (Creditors): List each creditor to whom you or a member of your household owes \$5,000 or more **EXCEPT:** **(a)** debt secured by mortgage or deed of trust on real property which is not required to be listed in Section 3 above; and **(b)** debt for which a security interest in a motor vehicle for personal use was retained by seller [NRS 281.571(4)]: [Help?](#)

Edit	CREDITOR NAME	Self	HouseHoldMember	Delete
None				

Add New Record

When completing the FDS report for the first time, you have the option to click the box “I am declaring nothing in this section”.

Sections 5, 6, & 7 of FDS

SECTION 5 (Meetings, Events, Trips): List all educational or informational meetings, events or trips you or a member of your household have taken during the filing period including **(a)** the purpose and location of the meeting, event or trip and the name of the organization conducting, sponsoring, hosting or requesting the meeting, event or trip; **(b)** the identity of each interested person providing anything of value to you or a member of your household to undertake or attend the meeting, event or trip; and **(c)** the aggregate value of everything provided by those interested persons to you or a member of your household to undertake or attend the meeting, event or trip [NRS 281.571 (5)]. Please note this information is only required for meetings, events or trips taken after December 31, 2015. [Help?](#)

Edit	SPECIFIC LOCATION (Address, City, State)	NAME OF ORGANIZATION	PURPOSE	NAME OF INTERESTED PARTIES	DESCRIPTION OF ITEM PROVIDED, AND VALUE	Self	HouseHoldMember	Delete
None								

[Add New Record](#)

SECTION 6 (Gifts): List the identity of donor and value of each gift of all gifts received in excess of an aggregate value of \$200 from a donor during the preceding taxable year **EXCEPT**: **(a)** a gift received from a person who is related to you within the third degree of consanguinity or affinity; and **(b)** ceremonial gifts received for a birthday, wedding, anniversary, holiday or other ceremonial occasion if the donor does not have a substantial interest in your legislative, administrative, or political action [NRS 281.571(6)]: [Help?](#)

Edit	NAME OF DONOR	DESCRIPTION OF GIFT	VALUE OF GIFT	Delete
None				

[Add New Record](#)

SECTION 7 (Business Entities): List each business entity (i.e., **organization or enterprise operated for economic gain, including a proprietorship, partnership, firm, business, trust joint venture, syndicate, corporation or association**) with which you or a member of your household is involved as a trustee, beneficiary of a trust, director, officer, owner in whole or in part, limited or general partner, or holder of a class of stock or security representing 1% or more of the total outstanding stock or securities issued by the business entity [NRS 281.571 (7)]: [Help?](#)

Edit	BUSINESS ENTITY	Self	HouseHoldMember	Delete
None				

[Add New Record](#)

THE INFORMATION I HAVE PROVIDED HEREIN IS ACCURATE AND COMPLETE.

Signature

Date

[Cancel](#)

[Printer Friendly Report](#)

[Submit Report](#)

15

Fill in information and click the “Submit Report” button.

Declaration and Agreement

This report is not yet submitted!

To submit this report you must: (1) check the penalty of perjury declaration, (2) agree to the terms & conditions, and (3) click the "Submit This Report Now" button.

Submit Financial Disclosure Statement

2021 Annual Financial Disclosure (Amended) - Due 01/15/2021

Review this FDS report one last time in its entirety

☐ I Declare Under Penalty of Perjury that the Foregoing is True and Correct.

- OR -

☐ I Declare Under an Oath to God that the Foregoing is True and Correct.*

* A declaration under an oath to God is subject to the same penalties as declaration under penalty of perjury.

Please carefully review the following terms and conditions of submitting this report online. By clicking the checkbox below you acknowledge and agree to these terms and conditions:

NRS 225.083 Notice: The Secretary of State is not responsible for the content, completeness or accuracy of any document filed in this office. Customers should periodically review the documents on file in this office to ensure that the documents pertaining to them are complete and accurate.

Pursuant to NRS 239.330, any person who knowingly offers any false or forged instrument for filing in this office is guilty of a category C felony and shall be punished by imprisonment in the state prison for a minimum term of not less than 1 year and a maximum term of not more than 5 years and may be further punished by a fine of not more than \$10,000. Additionally, any person who knowingly offers any false or forged instrument for filing in this office may also be subject to civil liability.



Signature Page

You are declaring, under penalty of perjury or under an oath to God, that the information you are about to submit to the Secretary of State for the State of Nevada is true and correct, and is not submitted for any improper purpose, and that you are authorized to submit the information, and to the best of your knowledge complies with NRS Chapter 294A. **You have reviewed the preceding NRS 225.083 Notice.** You understand it is unlawful to submit any illegal, unauthorized, fraudulent, forged, deceptive, defamatory, illicit, or improper information, as defined by state and federal law, to the Secretary of State, and agree to indemnify the Secretary of State, and any other parties entitled thereto, for any damages incurred for any unlawful, unauthorized, fraudulent, forged, deceptive, defamatory, illicit, or improper information, as defined by the federal and state law, submitted to the Secretary of State by my use of this electronic filing system. You further understand that you may be subject to criminal (NRS 239.330) and/or civil (NRS 225.084) penalties for submitting any unlawful unauthorized, fraudulent, forged, deceptive, defamatory, illicit, or improper information, as defined by federal and state law. You understand and agree that all information submitted is the property of the Secretary of State, and may be monitored for all lawful purposes. You further understand that during such monitoring, all information, including personal information placed on this system, may be examined, copied, and used for any authorized purpose. By submitting this report you intend to identify yourself as the authorized person signing this document and with the present intent to authenticate your signature as such.

☐ I agree to these Terms & Conditions.

Signature to be displayed on the submitted report

Submit This Report Now

☒ Update my candidate\group record on file with the contact information provided in this report. 

Filing Confirmation



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[Report Search](#) [File a Report](#) [About](#) [Help & Tips](#)

Your Financial Disclosure Statement has been submitted for processing. You will receive an email confirmation shortly.

NOTE: Your Financial Disclosure Statement was filed 108 days after its due date of 01/15/2021. Pursuant to NRS 281.581, the civil penalty associated with this Financial Disclosure Statement is \$2,000.

Please contact the Elections Division at (775) 684-5705 to pay this penalty. You may pay by credit card, personal check or cash. Pursuant to NRS 294A.286 and NAC 294A.098, campaign contributions CANNOT be used to satisfy a civil penalty. If you believe this penalty was calculated incorrectly you may contact the Elections Division by phone or e-mail at nvelect@sos.nv.gov.

[Click here to review your submitted report](#)

[View My Saved Filings](#)

Penalties

Penalty schedule as provided in NRS 281.581:

- If the report is filed 1-10 days late, \$25 for each day the report is late.
- If the report is filed 11-20 days late, \$50 for each day the report is late.
- If the report is filed 21-30 days late, \$100 for each day the report is late.
- If the report is filed 31-45 days late, \$250 for each day the report is late.
- If the report is filed more than 46 days late, the maximum violation is \$2,000.
- A Waiver Request will be sent to candidate or appointee. When the Secretary of State receives a reply stating why they were late in filing, the fees will be waived. The official will receive a Waiver Granted email.