



Nevada Secretary of State Statewide Voter Registration List – Account Creation (detailed) Updated 9/7/2017

1. Click “create a web account” in **Step 1** or click [here](#).

NevVoter - Statewide List

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Statewide Voter Registration List

NevVoter is a centralized statewide voter registration system maintained by the Office of the Secretary of State. The system provides information relating to registered voters throughout the State of Nevada. The county clerks and registrars from Nevada's seventeen counties provide information relating to the registration status of all eligible citizens throughout the state. The submitted information is then compiled and verified by this office in accordance with state and federal election laws.

The statewide voter registration database is publicly accessible through this office and available in either hard copy or by a variety of electronic formats. NevVoter is accessible to the public; however, the Office of the Secretary of State retains full authority in granting, denying or revoking access at any time, in accordance with applicable local, state and federal law or regulations.

Requesting access to the Statewide Voter Registration List is a two-step process.

Step 1: The applicant must [create a web account](#) within the Nevada Secretary of State Online Services portal (see **Additional Resources** below for step-by-step instructions).

Step 2: The applicant must download and submit an Official Request for List of Registered Voters Form. This form must be completed, signed, and filed with the Secretary of State. Additionally, submission can vary of electronic formats. NevVoter is accessible to the public; however, the Office of the Secretary of State retains full authority in granting, denying or revoking access at any time, in accordance with applicable local, state and federal law or regulations.

[Official Request for List of Registered Voters Form](#)

Qualification of the applicant to access the statewide voter registration system is determined by the volume of pending requests, access may be granted the following days.

Any questions on the status of an order should be directed to the Secretary of State. Once access has been granted, the applicant may request access to the system.

Additional Resources

[Nevada Statewide Voter Registration List - Account Creation](#)

[Official Request for List of Registered Voters Form](#)

2. Complete the login and contact information (boxes with * are required).
- a. Your password **MUST** be at least 8 characters long and **MUST** have at least 1 uppercase letter, 1 number and 1 special character (such as !, @, # etc.).

Create New Login Account

[Click here to view the online services available to this login system.](#)

***Required**

Login information	
Email Address:	*
Password:	* 8-50 Mixed case characters, at least one symbol character & one number
Verify Password:	*

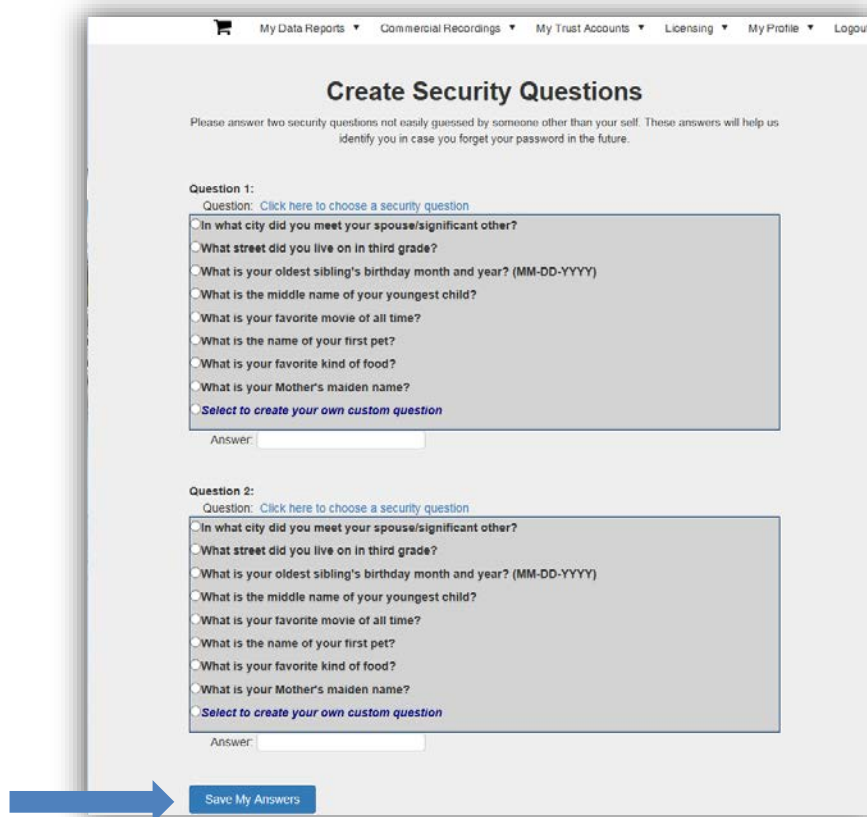
Contact information	
First Name:	*
Middle Name:	
Last Name:	*
Suffix:	
Organization:	
Country:	UNITED STATES *
Address:	*

3. Check the box confirming you are not a robot, then click “Save.”



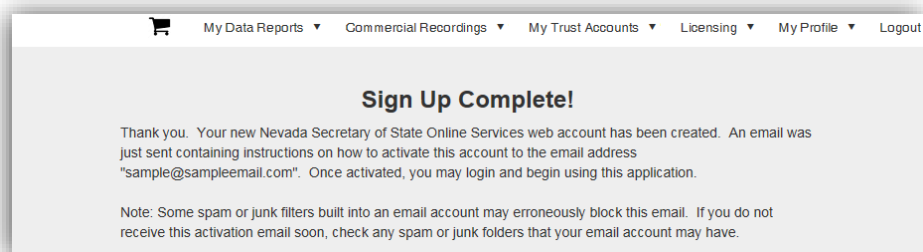
The image shows two side-by-side screenshots of a web form. Both have a 'Fax:' field at the top. Below it is a red asterisk and the text '*Please confirm you are a human user and not a robot ... Why?'. In the left screenshot, there is an unchecked checkbox labeled 'I'm not a robot' and a reCAPTCHA logo. A blue arrow points to the checkbox. In the right screenshot, the checkbox is checked with a green checkmark, and a blue arrow points to the 'Save' button at the bottom.

4. Choose 2 security questions and type the response in the “Answer” field (this will help verify it’s really you logging in if you forget your password).



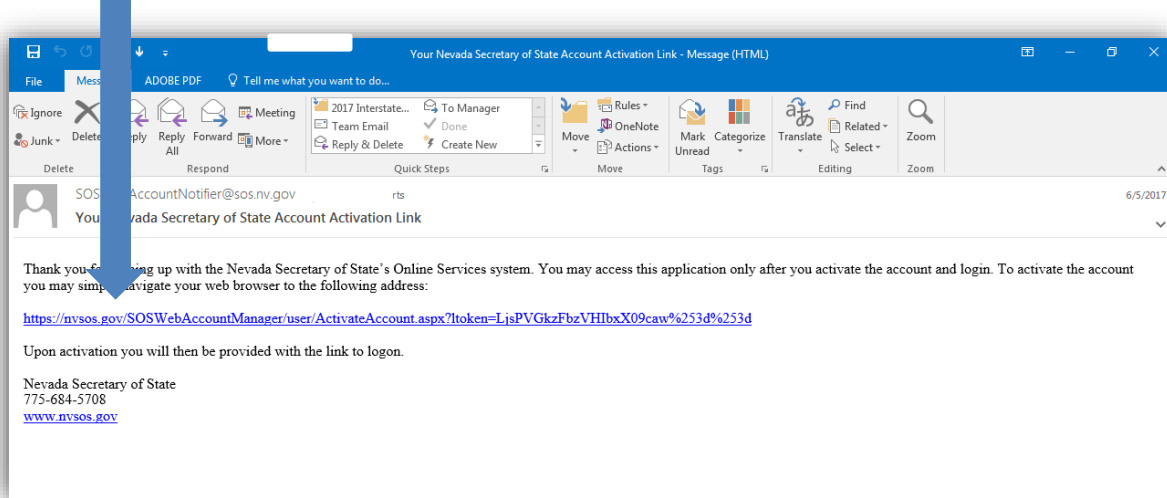
The image is a screenshot of a web page titled 'Create Security Questions'. At the top, there is a navigation bar with links: 'My Data Reports', 'Commercial Recordings', 'My Trust Accounts', 'Licensing', 'My Profile', and 'Logout'. Below the navigation bar, the title 'Create Security Questions' is centered. Underneath the title is a paragraph: 'Please answer two security questions not easily guessed by someone other than your self. These answers will help us identify you in case you forget your password in the future.' There are two sections, 'Question 1:' and 'Question 2:'. Each section has a 'Question:' label and a link 'Click here to choose a security question'. Below each question is a list of radio button options: 'In what city did you meet your spouse/significant other?', 'What street did you live on in third grade?', 'What is your oldest sibling's birthday month and year? (MM-DD-YYYY)', 'What is the middle name of your youngest child?', 'What is your favorite movie of all time?', 'What is the name of your first pet?', 'What is your favorite kind of food?', 'What is your Mother's maiden name?', and 'Select to create your own custom question'. Below each list is an 'Answer:' field. At the bottom of the page, there is a blue button labeled 'Save My Answers' with a blue arrow pointing to it.

5. Click “Save My Answers” and you will see this screen:

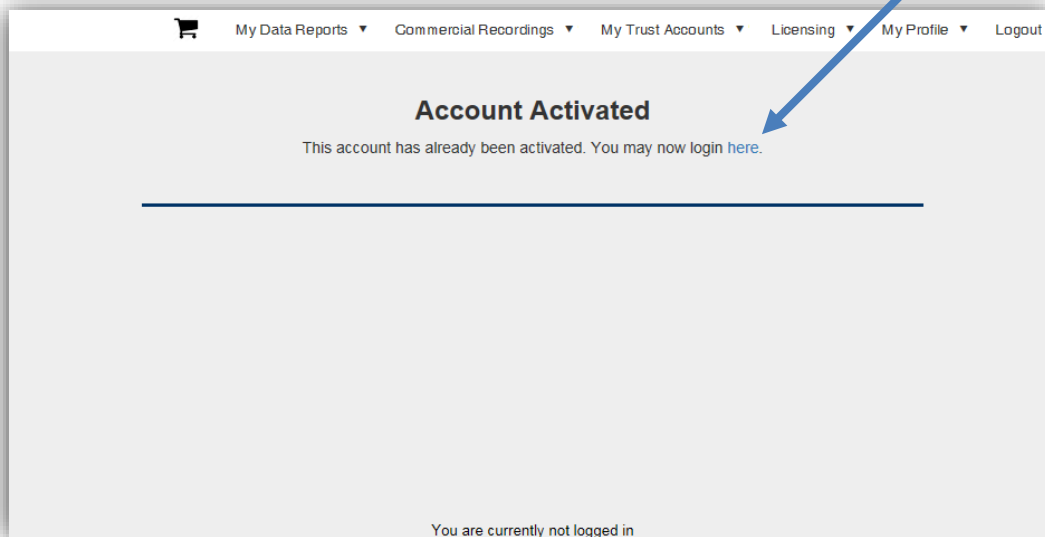


The image is a screenshot of a web page titled 'Sign Up Complete!'. At the top, there is a navigation bar with links: 'My Data Reports', 'Commercial Recordings', 'My Trust Accounts', 'Licensing', 'My Profile', and 'Logout'. Below the navigation bar, the title 'Sign Up Complete!' is centered. Underneath the title is a paragraph: 'Thank you. Your new Nevada Secretary of State Online Services web account has been created. An email was just sent containing instructions on how to activate this account to the email address "sample@sampleemail.com". Once activated, you may login and begin using this application.' Below this paragraph is another paragraph: 'Note: Some spam or junk filters built into an email account may erroneously block this email. If you do not receive this activation email soon, check any spam or junk folders that your email account may have.'

6. You will then receive a confirmation email from SOSWebAccountNotifier@sos.nv.gov with a link to activate your account (be sure to check your Junk and Spam folders).
7. Click the link in the confirmation email to activate your account.



8. You will then see the “Account Activated” screen below. Click the blue hyperlink “[here](#)” to be taken to the login page in Step 9.



9. Use this login page to access your account:

The screenshot shows the login page for the Nevada Secretary of State Online Services. The title is "Nevada Secretary of State Online Services". Below the title, there are two main sections. The left section is titled "Login for access to the following services:" and lists several services: "Document Preparation Service *New", "Commercial Registered Agent Tools", "Bulk Data Download", "NV SOS Trust Account", "Nevada Ministers Database", and "Notary Class / Notary Address Change". Below this list is a link for "More Info?". Below the list is a "PLEASE NOTE" section stating that Commercial Recordings & State Business License filings are available via Nevada's Business Portal at www.nvsilverflume.gov. Below that is a note that UCC Services are not available via this login and a link to click here for UCC Services. The right section is titled "Create an account" with a green button. Below that is "Or" and "Sign in to your existing account:". There are input fields for "email:" and "password:", a blue "Login" button, and a link for "Forgot your password?".

You have now successfully created a Nevada Secretary of State Online Services account to access the Statewide Voter Registration List! You can always return to this login page by clicking [here](#) (if the hyperlink does not work copy and paste this url into your browser's address bar: <https://nvsos.gov/SOSWebAccountManager/Login.aspx>).

NOTE: If you attempt to login without opening the confirmation email and activating your account (Steps 6 and 7) you will receive this error message:

The screenshot shows the login page with an error message. The title is "Create an account" with a green button. Below that is "Or" and "Sign in to your existing account:". The error message is in red text: "This account is not yet activated. You must activate it via instructions emailed to this email address during the account creation process. If you would like this email re-sent please click [here](#)." Below the error message are input fields for "email:" (containing "sample@sampleemail.com" with a clear button 'X') and "password:". There is a blue "Login" button and a link for "Forgot your password?".

Remember: Before you can receive any information from the Statewide Voter Registration List you MUST complete and submit an "Official Request for List of Registered Voters" form which can be found [here](#) (if the hyperlink does not work copy and paste this url into your browser's address bar: <http://nvsos.gov/sos/home/showdocument?id=2398>).

Once you have completed the form please email it to: nv_voterlist@sos.nv.gov (note the underscore after "nv"). Upon approval of your account to access the Statewide Voter Registration List another confirmation email will be sent to the email address you used to create your account. A confirmation response could take up to several business days.