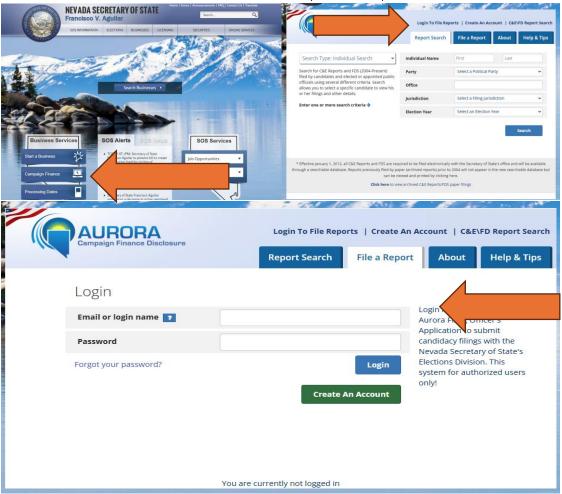


## How to File a Financial Disclosure Statement (FDS) Report

## Step 1: Accessing the Filing Portal

- Navigate to the Nevada Secretary of State's website: www.nvsos.gov.
- Click on "Campaign Finance" (located on the left sidebar).
- Access the Aurora Campaign Finance Disclosure page.
- Click "Login to File Reports."
- Enter your registered email and password.
- Click "File A Report," then select "Financial Disclosure Statement."
- Scroll down to locate the FDS report that needs to be filed.
- **Verify** your contact information, respond to mandatory questions (length of residence and district residence), and click "Save and Proceed."
- Follow the on-screen instructions to complete the report.



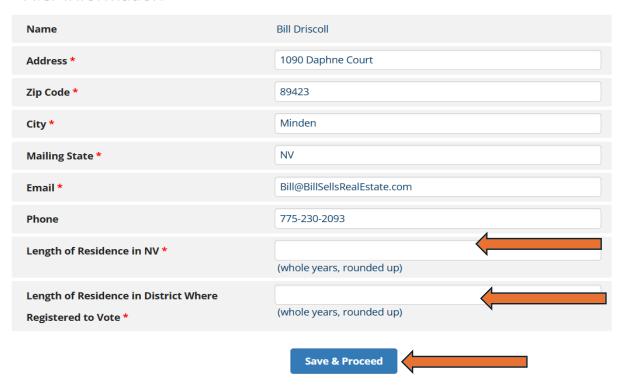
## Step 2: Initiating a New Report

- Select the appropriate type of FDS report (Annual, Appointment, or Candidate).
- Choose the "Financial Disclosure Statement" and click the "Proceed" button.
- On the Filing Year Selection Screen, select the correct year for which the report is being filed.





<sup>\*</sup> Note: An amended statement is to be fully comprehensive for that statement year, not just the changes since the last filed statement.



## **Answering Mandatory Questions**

- Before proceeding, filers must provide information regarding their length of residency in Nevada and their district.
- Once the required information is entered, click "Save & Proceed."

#### Importing Previous FDS Reports

- If a filer has previously submitted an FDS report, they have the option to import prior data to expedite the filing process.
- Imported data can be reviewed and modified before final submission.

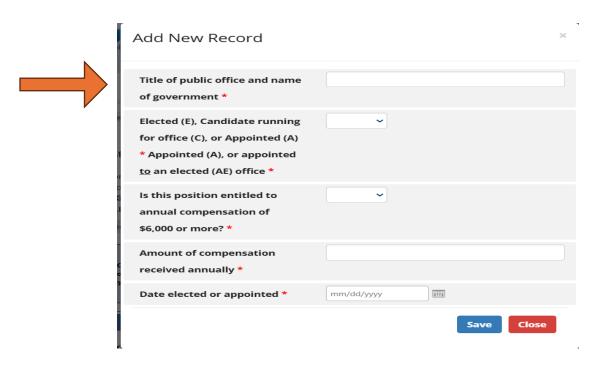


## Step 3: Completing Section One - Public Officer Information

• This section requires accurate and up-to-date information regarding the filer's name, office held, and term details.



- Click "Add New Record."
- A pop-up screen will appear, requiring the filer to input the title, status (elected, appointed, or appointed to an elected position), compensation, and date elected or appointed.



- After entering the required information, click "Save."
- Click "Continue to Next Step."

## **Continue to Next Step**

## Sections 2, 3, & 4 - Financial Disclosures

- Filers must disclose financial information regarding:
  - Business interests
  - Investments
  - Sources of income
- If applicable, filers may select "Nothing to Report."

## Step 4: Entering Sources of Income



## **Step 2: Enter Sources of Income**

**SECTION 2** (Sources of Income): List each source of your income (in addition to any source listed in Section 1), or that of any member of your household who is 18 years of age or older. [NRS 281.571(2)]: **Help?** 

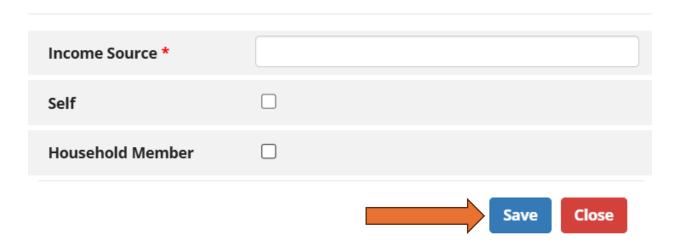


☐ I am declaring nothing in this section. You may still declare items later, prior to filing this statement.

Continue to Next Step

• Click "Add New Record."

## Add New Record

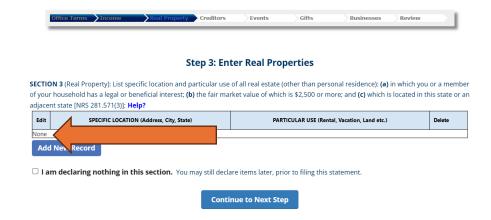


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- A pop-up will appear, requiring the filer to input the income source and indicate whether it pertains to the filer or a household member.
- Once completed, click "Save."
- After all income sources have been added and reviewed, click "Continue to Next Step."

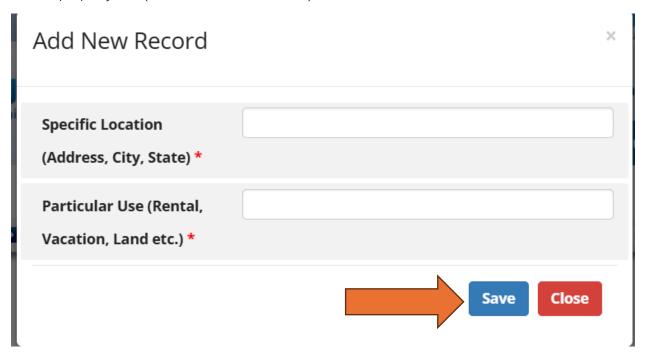
# Continue to Next Step

Step 5: Entering Real Estate Properties



Click "Add New Record."

• A pop-up will appear requesting specific location details (address, city, and state) and property use (rental, vacation, land, etc.).



- After entering and reviewing the information, click "Save."
- Once all inputs are verified, click "Continue to Next Step."



Step 6: Entering Creditor Information



- Filers must disclose creditors to whom they or a household member owe \$5,000 or more.
- Click "Add New Record."

## Add New Record



Creditor Name *		
Self		
Household Member		
		Save

- A pop-up will appear, requiring the creditor's name and whether the debt is self-incurred or pertains to a household member.
- After verifying accuracy, click "Save."
- Click "Continue to Next Step."

## **Continue to Next Step**

#### Sections 5, 6, & 7 – Additional Disclosures

• These sections cover disclosures related to gifts, loans, and financial liabilities.

## Step 7: Meetings, Events, and Trips

#### Step 5: Meetings, Events, Trips

**SECTION 5** (Meetings, Events, Trips): List all educational or informational meetings, events or trips you or a member of your household have taken during the filing period including (a) the purpose and location of the meeting, event or trip and the name of the organization conducting, sponsoring, hosting or requesting the meeting, event or trip; (b) the identity of each interested person providing anything of value to you or a member of your household to undertake or attend the meeting, event or trip; and (c) the aggregate value of everything provided by those interested persons to you or a member of your household to undertake or attend the meeting, event or trip [NRS 281.571(5)]. Help?



☐ I am declaring nothing in this section. You may still declare items later, prior to filing this statement.

Continue to Next Step

- Filers must report all meetings, events, and trips attended during the filing period.
- Click "Add New Record."

## Add New Record

 $\times$ 

Specific Location (Address, City, State) *	
Name of Organization *	
Purpose *	
Name of Interested Parties *	
Description of Item *	
Value of Item *	
Self	
Household Member	
	Save Close

- A pop-up will appear requiring details such as location, organization name, purpose, interested parties, item description, and item value.
- After verifying inputs, click "Save."
- Review all entries, then click "Continue to Next Step."

**Continue to Next Step** 

## Step 8: Entering Donations/Gifts



### **Step 6: Enter Donations/Gifts**

**SECTION 6** (Gifts): List the identity of the donor and value of each gift received in excess of an aggregate value of \$200 from a donor during the preceding 30 days **EXCEPT: (a)** a gift received from a person who is related to you within the third degree of consanguinity or affinity; and **(b)** ceremonial gifts received for a birthday, wedding, anniversary, holiday or other ceremonial occasion if the donor does not have a substantial interest in your legislative, administrative, or political action [NRS 281.571(6)]: **Help?** 



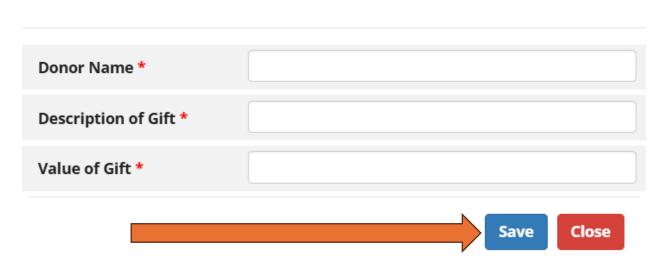
☐ I am declaring nothing in this section. You may still declare items later, prior to filing this statement.

**Continue to Next Step** 

- Filers must report gifts exceeding an aggregate value of \$200 from a single donor within the past 30 days.
- Click "Add New Record."
- A pop-up will appear, requiring the donor's name, a description of the gift, and its value.

×

## Add New Record



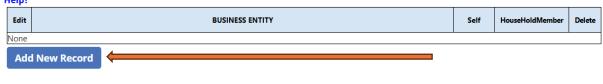
- After reviewing, click "Save."
- Verify all entries and click "Continue to Next Step."

## **Continue to Next Step**

Step 9: Entering Business Associations

#### **Step 7: Enter Business Associations**

SECTION 7 (Business Entities): List each business entity (i.e., organization or enterprise operated for economic gain, including a proprietorship, partnership, firm, business, trust joint venture, syndicate, corporation or association) with which you or a member of your household is involved as a trustee, beneficiary of a trust, director, officer, owner in whole or in part, limited or general partner, or holder of a class of stock or security representing 1% or more of the total outstanding stock or securities issued by the business entity [NRS 281.571(7)]: Help?



☐ **I am declaring nothing in this section.** You may still declare items later, prior to filing this statement.

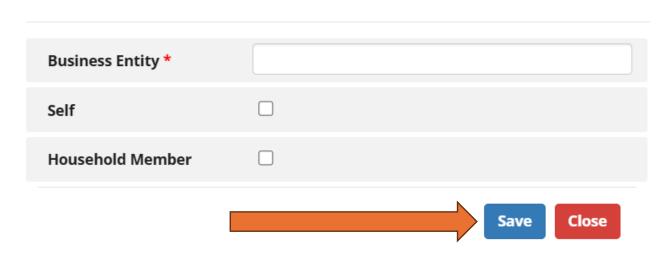
**Continue to Next Step** 

• Filers must disclose any business entities in which they or a household member hold a position such as trustee, director, officer, owner, or partner.

×

• Click "Add New Record."

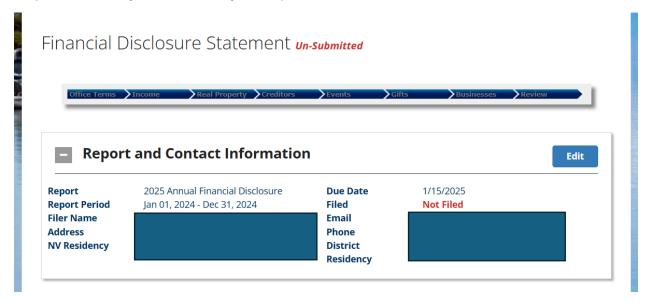
## Add New Record



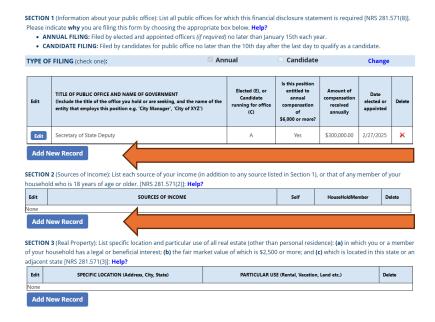
- A pop-up will appear to input business entity details and indicate whether the filer or a household member is involved.
- After verification, click "Save."
- Review all entries, then click "Continue to Next Step."

Continue to Next Step

Step 10: Reviewing and Submitting the Report



Review all inputs for accuracy.



• If changes are required, click "Add New Record" to edit relevant sections.

**SECTION 4** (Creditors): List each creditor to whom you or a member of your household owes \$5,000 or more **EXCEPT: (a)** debt secured by mortgage or deed of trust on real property which is not required to be listed in Section 3 above; and **(b)** debt for which a security interest in a motor vehicle for personal use was retained by seller [NRS 281.571(4)]: **Help?** 

Edit	CREDITOR NAME	Self	HouseHoldMember	Delete
None				

#### **Add New Record**

**SECTION 5** (Meetings, Events, Trips): List all educational or informational meetings, events or trips you or a member of your household have taken during the filing period including (a) the purpose and location of the meeting, event or trip and the name of the organization conducting, sponsoring, hosting or requesting the meeting, event or trip; (b) the identity of each interested person providing anything of value to you or a member of your household to undertake or attend the meeting, event or trip; and (c) the aggregate value of everything provided by those interested persons to you or a member of your household to undertake or attend the meeting, event or trip [NRS 281.571(5)]. Help?

Edit	SPECIFIC LOCATION (Address, City, State)	NAME OF ORGANIZATION	PURPOSE	NAME OF INTERESTED PARTIES	DESCRIPTION OF ITEM PROVIDED, AND VALUE	Self	HouseHoldMember	Delete
None								

#### **Add New Record**

**SECTION 6** (Gifts): List the identity of the donor and value of each gift received in excess of an aggregate value of \$200 from a donor during the preceding 30 days **EXCEPT:** (a) a gift received from a person who is related to you within the third degree of consanguinity or affinity; and (b) ceremonial gifts received for a birthday, wedding, anniversary, holiday or other ceremonial occasion if the donor does not have a substantial interest in your legislative, administrative, or political action [NRS 281.571(6)]: **Help?** 

Edit	NAME OF DONOR	DESCRIPTION OF GIFT	VALUE OF GIFT	Delete
None				

#### **Add New Record**

SECTION 7 (Business Entities): List each business entity (i.e., organization or enterprise operated for economic gain, including a proprietorship, partnership, firm, business, trust joint venture, syndicate, corporation or association) with which you or a member of your household is involved as a trustee, beneficiary of a trust, director, officer, owner in whole or in part, limited or general partner, or holder of a class of stock or security representing 1% or more of the total outstanding stock or securities issued by the business entity [NRS 281.571(7)]:

Edit	BUSINESS ENTITY	Self	HouseHoldMember	Delete
None				
Ade	I New Percerd			

#### THE INFORMATION I HAVE PROVIDED HEREIN IS ACCURATE AND COMPLETE.



Once all information is confirmed, click "Submit Report."

## This report is not yet submitted!

To submit this report you must: (1) check the penalty of perjury declaration, (2) agree to the terms & conditions, and (3) click the "Submit This Report Now" button.

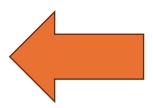
# Submit Financial Disclosure Statement 2025 Annual Financial Disclosure - Due 01/15/2025

Review this FDS report one last time in its entirety

□ I Declare Under Penalty of Perjury that the Foregoing is True and Correct.

- OR □ I Declare Under an Oath to God that the Foregoing is True and Correct.\*

\* A declaration under an oath to God is subject to the same penalties as declaration under penalty of perjury.



Please carefully review the following terms and conditions of submitting this report online. By clicking the checkbox below you acknowledge and agree to these terms and conditions:

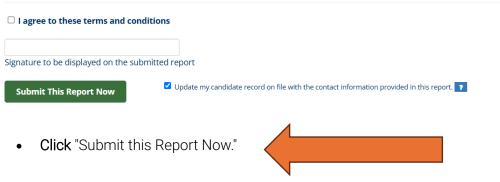
NRS 225.083 Notice: The Secretary of State is not responsible for the content, completeness or accuracy of any document filed in this office. Customers should periodically review the documents on file in this office to ensure that the documents pertaining to them are complete and accurate.

Pursuant to NRS 239.330, any person who knowingly offers any false or forged instrument for filing in this office is guilty of a category C felony and shall be punished by imprisonment in the state prison for a minimum term of not less than 1 year and a maximum term of not more than 5 years and may be further punished by a fine of not more than \$10,000. Additionally, any person who knowingly offers any false or forged instrument for filing in this office may also be subject to civil liability.

- The system will direct the filer to the declaration page.
- The filer must select one or both declarations before proceeding.
- At the bottom of the page, the filer must check the agreement box and enter a digital signature.

Pursuant to NRS 239.330, any person who knowingly offers any false or forged instrument for filing in this office is guilty of a category C felony and shall be punished by imprisonment in the state prison for a minimum term of not less than 1 year and a maximum term of not more than 5 years and may be further punished by a fine of not more than \$10,000. Additionally, any person who knowingly offers any false or forged instrument for filing in this office may also be subject to civil liability.

You are declaring, under penalty of perjury, that the information you are about to submit to the Secretary of State for the State of Nevada is true and correct, and is not submitted for any improper purpose, and that you are authorized to submit the information, and to the best of your knowledge complies with NRS Chapter 281. You have reviewed the preceding NRS 225.083 Notice. You understand it is unlawful to submit any illegal, unauthorized, fraudulent, forged, deceptive, defamatory, illicit, or improper information, as defined by state and federal law, to the Secretary of State, and agree to indemnify the Secretary of State, and any other parties entitled thereto, for any damages incurred for any unlawful, unauthorized, fraudulent, forged, deceptive, defamatory, illicit, or improper information, as defined by the federal and state law, submitted to the Secretary of State by my use of this electronic filling system. You further understand that you may be subject to criminal (NRS 239.330) and/or civil (NRS 225.084) penalties for submitting any unlawful unauthorized, fraudulent, forged, deceptive, defamatory, illicit, or improper information, as defined by federal and state law. You understand and agree that all information submitted is the property of the Secretary of State, and may be monitored for all lawful purposes. You further understand that during such monitoring, all information, including personal information placed on this system, may be examined, copied, and used for any authorized purpose. By submitting this report you intend to identify yourself as the authorized person signing this document and with the present intent to authenticate your signature as such.



## nvsosuat says

Are you sure you want to submit this report now? Once your report is submitted you may no longer edit it in any way. This action cannot be undone.



A confirmation pop-up will appear; click "OK."

Your Financial Disclosure Statement has been submitted for processing. You will receive an email confirmation shortly.

NOTE: Your Financial Disclosure Statement was filed 43 days after its due date of 01/15/2025. Pursuant to NRS 281.581 (3), the civil penalty associated with this Financial Disclosure Statement is \$250.00.

You may pay by credit card, personal check, or cash. Pursuant to NRS 294A.286 and NAC 294A.098, campaign contributions CANNOT be used to satisfy a civil penalty. Please contact the Elections Division at (775) 684-5705 or nvelect@sos.nv.gov to pay this penalty or with any additional questions or concerns.

Click here to review your submitted report

**View My Saved Filings** 

A confirmation page will display, indicating successful submission of the FDS Report.