

BARBARA K. CEGAVSKE
Secretary of State

STATE OF NEVADA

SCOTT W. ANDERSON
Chief Deputy Secretary of State

MARK A. WLASCHIN
Deputy Secretary for Elections



DEBBIE I. BOWMAN
Deputy Secretary for Operations

**OFFICE OF THE
SECRETARY OF STATE**

March 18, 2022

Honorable Senator Chris Brooks, Chair
Honorable Assemblywoman Maggie Carlton, Vice Chair
Interim Finance Committee
401 S. Carson Street
Carson City, NV 89701-4747

Dear Chairs Brooks & Carlton:

Pursuant to Assembly Bill 422 (AB 422) of the 81st Legislative Session, the Secretary of State is required to submit a semi-annual report to the Director of the Legislative Counsel Bureau for transmittal to the Interim Finance Committee detailing the progress made in implementing the provisions of AB 422 related to the centralized, top-down database. This first status report on the Voter Registration Elections Management Solution (VREMS) project covers the period from September 1, 2021 to March 1, 2022.

VREMS Project Accomplishments

Upon selection through the routine State purchasing processes and acceptance of the contract, Gartner began their discovery assessment in September 2021. They completed multiple rounds of stakeholder interviews with the Secretary of State's Elections Division staff and a majority of the counties to understand the processes and data flows and collected their pain points, needs, and areas of desired focus for improvement. Additionally, they interviewed multiple inter-agency partners with whom the new VREMS project will have data exchanges including Department of Motor Vehicles (DMV) and Department of Health and Human Services (DHHS.)

The Elections Division has received multiple deliverables from Gartner. The *Assessment Approach Document* defined the detailed approach and frameworks that Gartner used to complete their efforts. The *IT Ecosystem Diagram* describes the current voter registration and election systems that currently perform ongoing daily data exchanges and developed the *Process Maps* detailing how information flows at a high-level for key functions that support voter registration and elections. Following the process maps Gartner developed the *Gap Analysis & Organizational Assessment* that identifies and detail out areas which will be key indicators that will need focus and improvement to ensure the successful completion of the project. Gartner provided the *High-level Requirements* and identified current nonstandard processes that may be focused on and to round out the system requirements.

They developed recommendations in their *Gap Analysis & Organizational Assessment* which will enable the Elections Division to address and mitigate risks before the project moves into its next phase.

Gartner delivered the *Solution Assessment Report* which included an optimal timeline and a phased *Roadmap* for implementation to my office on February 7th. We made our decision based on these options and the memorandum detailing our decision is provided along with this notice.

VREMS Financials

The Secretary of State's Office has directly expended \$325,831.25 to date. This amount is comprised of \$70,000 paid to Gartner and \$255,831.25 in salaries for the project manager and two business process analysts. Those expenses were paid using funds from the Help America Vote Act (HAVA) grant.

Do not hesitate to contact the Secretary of State's office should you have any questions.

Respectfully,

Barbara K. Cegavske
Secretary of State

By: Mark Wlaschin
Mark Wlaschin, Deputy Secretary for Elections

cc: Scott W. Anderson, Chief Deputy Secretary of State
Greg Ott, Chief Deputy Attorney General
Craig Newby, Deputy Solicitor General
Yvanna Cancela, Chief of Staff to Governor Sisolak
Kevin Benson, General Counsel to Governor Sisolak